

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-4</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Civil Citations/Municipal Infractions Closed in <u>2004</u>	2219	Section IV 2a, b, c	January 2004- December 2004	2		

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date


State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-13</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil	2219	Sec II Item 2	January 2004- December 2004	10		
	Closed in 2004						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward A. Quenfen
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-14</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil	2219	Sec II Item 2	January 2005- December 2005	10		
	Closed in <u>2005</u>						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward C. I. [Signature]
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-15</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil	2219	Sec II Item 2	January 2006- December 2006	10		
	Closed in 2006						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward C. L. Green
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-19</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Special Proceedings	2219	Sec III Item 2	January 1994- December 1994	1		
	Closed in 1994						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward A. Green
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-20</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Special Proceedings	2219	Sec III Item 2	January 1995- December 1995	1		
	Closed in 1995						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward C. [Signature]
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-21</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Special Proceedings	2219	Sec III Item 2	January 1996- December 1996	1		
	Closed in 1996						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward A. Gienper
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-22</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Special Proceedings	2219	Sec III Item 2	January 1997- December 1997	1		
	Closed in 1997						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date


State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-23</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Special Proceedings	2219	Sec III Item 2	January 1998- December 1998	1		
	Closed in 1998						

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward C. T. Green
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-2</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

[illegible]

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward C. Toppin
State Archivist

Signature of Court Official

Title

Date

District 02-02	July 26, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2167-25</u> Forward three (3) copies to address at left.
Court	Date		
Somerset County			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Fiscal/Accounting Miscellaneous Accounting Records: Receipt and Disbursement Journals, Reconciliation and Trial Balance Sheets, Traffic Payment Batches Closed in <u>2005</u>	2219	Sec V <i>Item 1C.</i>	January 2005 - December 2005	1		

Destruction Approved by Maryland State Archives

Destruction Certification

9 Aug 11
Date

Edward C. Gump
State Archivist

Signature of Court Official

Title

Date

